



SOC 2 Vendor Questions Interview Worksheet

Plow Networks

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7101 Sharondale Court
Suite 200
Brentwood, TN 37027
plow.net

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Use this worksheet during vendor calls or security questionnaire review. Record responses and flag concerns for follow-up. Green indicators suggest maturity; red flags warrant deeper investigation.

Field	Value
Vendor:	
Date:	
Interviewer:	

Question 1: Report Availability & Type

Ask: "Do you have a current SOC 2 report? Is it Type 1 or Type 2?"

Good Answer Indicators	Red Flags
<ul style="list-style-type: none"> • Type 2 report available • Report issued within last 12 months • 12-month observation period • Offers to share under NDA 	<ul style="list-style-type: none"> • Only Type 1 with no Type 2 timeline • Report is over 18 months old • "Working on it" for years • Refuses to share or can't locate

Vendor Response: _____

Question 2: Trust Service Criteria Coverage

Ask: "Which Trust Service Criteria does your SOC 2 report cover, and why did you select those?"

Good Answer Indicators	Red Flags
<ul style="list-style-type: none"> • Clear explanation of criteria selected • Rationale tied to business/service type • Includes criteria relevant to your use • Security + applicable optional criteria 	<ul style="list-style-type: none"> • Doesn't know what criteria are covered • Security-only with no explanation • Missing criteria you need (Privacy, etc.) • Defensive about scope limitations

Vendor Response: _____

Question 3: Audit Scope & Services

Ask: "Does your SOC 2 audit scope include the specific products and services we're purchasing?"

Good Answer Indicators	Red Flags
<ul style="list-style-type: none"> • Confirms specific services in scope • Points to system description section • Explains what's included vs. excluded • Recent acquisitions integrated 	<ul style="list-style-type: none"> • Unsure if your services are covered • Recent acquisitions not yet in scope • Scope only covers legacy products • Infrastructure you use is carved out

Vendor Response: _____

Question 4: Exceptions & Remediation

Ask: "Were there any exceptions in your most recent report? How were they addressed?"

Good Answer Indicators	Red Flags
<ul style="list-style-type: none"> • Transparent about any exceptions • Clear remediation plan with timeline • Can show evidence of fixes • Exceptions not in critical control areas 	<ul style="list-style-type: none"> • Claims "no exceptions ever" • Same exceptions year after year • Exceptions in access/data controls • Defensive or dismissive response

Vendor Response: _____

Question 5: Continuous Monitoring

Ask: "What happens between audit cycles? How do you maintain controls year-round?"

Good Answer Indicators	Red Flags
<ul style="list-style-type: none"> • Continuous monitoring in place • Regular internal audits/reviews • Automated control testing • Dedicated compliance/security team 	<ul style="list-style-type: none"> • "We wait for the next audit" • No ongoing monitoring described • Compliance treated as annual event • No dedicated compliance resources

Vendor Response: _____

Question 6: Subservice Organizations

Ask: "Do you use any third-party subservice organizations? Are they included in your SOC 2 scope?"

Good Answer Indicators	Red Flags
<ul style="list-style-type: none"> • Clear list of subservice orgs • Inclusive method (included in scope) • Or carve-out with own SOC 2s • Complementary user entity controls 	<ul style="list-style-type: none"> • Doesn't know subservice orgs used • Major dependencies carved out • Carved out with no SOC 2 evidence • Unclear about third-party controls

Vendor Response: _____

Assessment Summary

Metric	Value
Total Good Indicators:	_____ / 24
Total Red Flags:	_____ / 24
Overall Impression:	<input type="checkbox"/> Proceed <input type="checkbox"/> Follow-up Needed <input type="checkbox"/> Concerns

Key Concerns to Address: _____

Follow-up Actions: _____

Need Help Evaluating Vendor Security?

Plow Networks helps organizations conduct thorough vendor assessments and develop robust third-party risk management programs.

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